



AGENDA

RES-SKILL Kick-Off Meeting – Virtual Meeting Monday 12th – Tuesday 13th of October 2020 Google Meet (meet.google.com/nmz-goar-ahj)

DAY 1: MONDAY 12/10, 10AM CEST

Time / Duration	Topic of Discussion	Presented by
10:00 – 10:10	OPENING OF THE MEETING – <i>Official welcome, presentation of the meeting's agenda</i>	PROMEA
10:10 – 11:10	BRIEF PRESENTATIONS OF PARTNERS' PROFILES – <i>Brief presentation of each participating organisation</i> – <i>Icebreaking session / game</i>	ALL
11:10 – 11:30	PROJECT OVERVIEW – <i>Objectives, target groups, roles, expected outcomes</i>	PROMEA
11:30 – 12:00	COOPERATION FRAMEWORK & CONTRACTUAL DOCUMENTS – <i>Management structure (Steering Committee) Internal communication processes</i> – <i>Contractual documents (Grant Agreement, Partnership Agreement)</i>	PROMEA
12:00 – 12:15	SHORT BREAK	
12:15 – 12:45	REPORTING & FINANCIAL MANAGEMENT – <i>Grant allocation / Budget</i> – <i>Administrative & financial management, eligible costs categories</i> – <i>Reporting procedure</i>	PROMEA
12:45 – 13:30	PROJECT WORKPLAN – <i>Overview of PMI and WP activities</i> – <i>Presentation of main tasks per partner with a focus on the 1st semester</i>	PROMEA
13:30 – 13:45	RECAP AND CLOSURE OF THE MEETING	ALL



DAY 2: TUESDAY 13/10, 10AM CEST

Time / Duration	Topic	Who
10:00 – 10:10	OPENING OF THE 2nd DAY OF THE MEETING – <i>Welcome, presentation of the meeting’s agenda (2nd day)</i>	PROMEA
10:10 – 11:10	O1: RES-SKILL LEARNING OUTCOMES	
	– <i>O1-T1: Developing the methodology to map job transition requirements & skill complementarities</i>	PROMEA
	– <i>O1-T2: Collection of evidence on skill complementarities, new RES sector requirements, and training opportunities for the transition of coal workforce to the RES industry</i>	LTT
	– <i>O1-T3: Analysing collected evidence and defining RES-SKILL learning outcomes</i> – <i>O1-T4: Sectoral/social validation of learning outcomes with stakeholders and experts & clustering of learning outcomes</i>	RENAC
11:10 – 12:10	O2: CAREER REORIENTATION TOOLKIT	
	– <i>O2-T1: Skills matching analysis and development of transition profiles</i>	PROMEA
	– <i>O2-T2: Assessment tool to identify learning pathways</i>	BFI
	– <i>O2-T3: Development of RES-SKILL portfolio</i>	RENAC
	– <i>O2-T4: Guidelines & recommendations report for VET providers and employers to implement successful transitions</i>	BFI
12:10 – 12:30	SHORT BREAK	
12:30 – 12:45	O3: RES-SKILL LEARNING UNITS AND OPEN EDUCATIONAL RESOURCES (OERS)	
	– <i>First thoughts and ideas, experience and best practices from past projects, dependencies with other Intellectual Outputs</i>	LTT
12:45 – 13:00	O4: RESOURCES FOR THE ESTABLISHMENT OF JOINT COMPETENCE CENTRES ON CAREER REORIENTATION	
	– <i>First thoughts and ideas, experience and best practices from past projects, dependencies with other Intellectual Outputs</i>	SZREDA
13:00-13:30	DISSEMINATION AND SUSTAINABILITY – <i>Targets, means, channels, activities Project website, e-mail campaigns (GDPR)</i> – <i>Social media pages, videos and printed materials & initial dissemination efforts</i> – <i>Multiplier events: RES-SKILL information days</i>	PROMEA
13:30 – 13:40	SUM-UP OF DECISIONS MADE & KOM FOLLOW-UPS	ALL